Minutes of the Meeting of the Consortium of County Law Library Resources Boards April 22, 2016, 9:00 a.m. Franklin County Law Library, Columbus, Ohio

The Consortium of County Law Library Resources Boards (hereinafter "Consortium") held a meeting on Friday, April 22, 2016 at the Franklin County Law Library in Columbus, Ohio. The following Board Members were in attendance: Chair Judge Charles Schneider; Ken Kozlowski; John Leutz; Shara Parkomaki; and Secretary Kathleen M. Dugan. Also in attendance were: Executive Director Judy Maxwell; Business Counsel Kari B. Hertel from the Ohio Attorney General's office; and Angela Baldree. Advisory Council members Susan Boland and Mary Jenkins also participated in person. The following County Law Librarians were also present and signed the sign-in sheet: Minnie Ozbeytemur; Kendel Croston; Richard Lee Rumbaugh; Carol Suhre; Ron Vest; Samantha Kapp; Thomas Mayes; Lynn A. Harden; Mary Poland; Lucy Merges; Susan McGrew; Ardis Stein; Juanita Henniger; Sandy Murphy; Carla Lenhoff; Kathy Moreland; Melinda Worthen; and Susanna Marlowe. Additional librarians attended but did not sign the sign-in sheet.

Judge Schneider convened the meeting at 9:07 a.m. and welcomed everyone. Under New Business, the Judge called for nominations of officers. John Leutz nominated Judge Schneider for the position of Chair, Ken Kozlowski seconded the motion, and it was unanimously approved. Ken Kozlowski then nominated John Leutz for the position of Vice-Chair, Judge Schneider seconded the motion, and it was unanimously approved. Judge Schneider then nominated Kathleen M. Dugan for the position of Secretary, John Leutz seconded the motion, and it was unanimously approved. Judge Schneider then called for approval of the November 19, 2015 Minutes. Hearing no objections or corrections, Judge Schneider stated that the Minutes would stand as submitted.

Judy Maxwell then presented the Fiscal 2015 report, noting that she did not bill for all of her time in 2015 yet. She then introduced reports for 2016 and indicated that Counties are paying their dues, she will catch up on billing for her time by May, and the Consortium is doing well financially. The financial reports from 2015 and 2016 were accepted without a formal vote.

Angela Baldree then presented a report from the Grants Committee, which also included Susan Boland. Ms. Baldree and Judge Schneider explained that the proposal from Carroll County exceeds the \$5,000.00 maximum because it seeks funding for collaboration with Jefferson, Stark, and Columbiana Counties. Discussion was also had regarding the need for independent legal counsel to take the lead, help avoid conflicts of interest, and coordinate with the 4 local prosecutors. On behalf of Carroll County, Richard Rumbaugh stated that he hopes collaboration will lead to vendor negotiations and sharing of services. With regard to other grants, Angela indicated that a) the Brown County request was for ORALL expenses, b) the Committee believed that requests for expenses for Lexis and Westlaw were specifically excluded from permissible technology grants and thus were not recommended, c) the Committee believed that requests for expenses for LegalTrac, various ebooks, and the Lexis Digital Library ("LDL") were not necessarily part of a law library's daily operations and thus not prohibited as technology grants; d) the Ross County request was actually for a \$2,500 laptop, and the Committee did not question the expense; e) the Seneca County request was for a joint digitization project; f) and the Williams County request for

labor was not the first request for labor the Consortium has ever entertained or awarded. Mary Jenkins suggested sending out a separate call for grant proposals rather than awarding grants outside current parameters.

On behalf of the Jefferson County Law Library, Ardis Stein stated that although neither LegalTrac nor the LDL are new to her Library, the Consortium funded them last year, she is using them to obtain more electronic resources for her library and capture a new market of patrons using her library. On behalf of the Washington County Law Library, Juanita Henniger explained that she is trying to build her library of ebooks so that patrons will starting using them. With these clarifications, Kathleen M. Dugan asked if narrative information could be provided with a proposed chart for the next round of grants. The Judge also suggested that grant review always take place at meetings with librarians in attendance so that applicants could answer questions about their requests. With discussions concluded, John Leutz moved for approval of the Committee's grant recommendations for the following County Law Libraries: Carroll (\$9,400.00); Brown (\$2,549.21); Fairfield (\$3,892.00); Hamilton (\$1,518.00); Huron (\$3,412.82); Jefferson (\$4,403.24); Lorain (\$449.99); Ross (\$2,500.00); Sandusky (\$366.82); Seneca (\$1,819.58); Stark \$522.45); Washington (\$4,668.00); and Williams (\$2,327.36). Ken Kozlowski seconded the motion, and it was unanimously approved. John Leutz then moved for approval of the Committee's grant recommendation for Ashtabula County (\$4,970.74), Kathleen M. Dugan seconded the motion, and it was approved by the Board, with Shara Parkomaki abstaining. John Leutz then moved for approval of the Committee's grant recommendation for Cuyahoga County (\$1,283.68), Shara Parkomaki seconded the motion, and it was approved by the Board, with Ms. Dugan abstaining. Ms. Dugan then thanked everyone for submitting grant proposals for new ideas and innovations.

Discussion next turned to the Consortium's Advisory Board ("AB"), and Judy Maxwell noted that the governing statutes have very little to say about its composition and duties. Mrs. Maxwell then indicated that Mary Jenkins, Dick Baker, Susan Boland, and Judge Shriver are currently serving on the AB, and both Ron Vest and Carol Suhre would like to serve. Carol amended that comment to indicate that she though Judge Shriver was no longer involved. John Leutz suggested that the AB should have geographic representation, and Judge Schneider indicated that appointees could be law librarians or interested County Law Library Board members. After discussion about whether to act on Ron Vest's pending submission, Judge Schneider stated that he will send a letter to all county law library directors soliciting nominations with a deadline for submission. Mr. Vest then indicated that he will reaffirm his commitment. Upon Mary Jenkins' suggestion that the AB should define its role and seek recommendations from county law libraries, the Judge deferred that issue to the next Consortium meeting.

In other matters, Judy Maxwell indicated that Lexis books are beginning to ship according to the chart she previously provided. New copies of OJI are also shipping now, and some librarians have already received their sets. Mrs. Maxwell then indicated that discussions are ongoing with Thomson Reuters, but there are issues with regard to contract dates related to the State's biennium.

A fire alarm interrupted the meeting at this time from 9:50-10:13 a.m.

When the meeting resumed, Mrs. Maxwell indicated that the Consortium has conducted 5 training sessions, including today's programs. The Consortium would like to do a program once every month, and she will send out a request for suggestions. Ms. Dugan indicated that librarians have asked her for training on creating budgets, requesting general revenue funds, and the flow of traffic fines and penalties. Susan McGrew suggested a program on negotiating and working with vendors and county staff. Various other suggestions were made to tape a fines and penalties program, hold it in Delaware County, and share it with other county agencies and court clerks. Judge Schneider added that the Wood County Law Library has requested a prosecutor's opinion on fines and penalties. Discussion then ensued about holding ground classes, teleconferences, or webinars, but no final resolution was reached. Angela Baldree indicated that she can post program materials and recordings to the Consortium's web site, and librarians were asked to consider teaching a program.

Discussion then turned to conducting a new survey of county law libraries since the last one was done in 2013. Ms. Dugan indicated that the County SIG used to conduct surveys every 2 years, but the Consortium informally adopted that function and patterned its efforts on prior SIG surveys. Ms. Dugan added that survey information is very helpful regarding services, vendors, and programs, and Mrs. Maxwell indicated that she appreciates the salary information. Mary Jenkins offered to work on the survey with others' help.

Discussion then turned to the topic of the Consortium seeking grants from outside sources. Mrs. Maxwell indicated that Galen Avery prepared a list of proposed funders, and Ms. Dugan indicated that after reviewing that list, the only possible funders would be bar associations or foundations and the State Library of Ohio. Ms. Dugan offered to help seek grants, and Ms. Maxwell indicated that she might try to find an intern from a graduate school to help.

Discussion next turned to court rules that used to be posted on the Consortium's web site but were removed in favor of an Ohio Supreme Court page on Court rules. Angela Baldree indicated that the Supreme Court is behind on posting rules from courts, but it may ask for the Consortium's help to nudge court clerks to submit their rules for posting.

Judge Schneider then mentioned that a Franklin County Self-Help Center will be opening next door to the Franklin County Law Library very soon and asked Angela to highlight some of her Library's services. In response, Ms. Baldree indicated that she helped with the Self-Help Center, and her Library holds regular monthly brown bags, some of which are offered for CLE credit. Judge Schneider also holds an annual book discussion group that brings patrons to the library.

Before adjourning the meeting at 10:40 a.m., Judge Schneider asked everyone present to introduce themselves.

Respectfully submitted,

Kathleen M. Dugan, Esq., MLS

CONSORTIUM NITE

ム島棚代学 NAME Unio. ancimati (Aloisory Susan Boland Minnie Ozbeytemur Franklin HAMILITEN MARY JENKINS Bull Cooks Stoke Rohmo La Rumbaugh Carol Suhre Clermont Columbiana Ran Vest Jamontha Kapp Union Thymas Monges Brown Hym a Harden Brown Mary Polans Heurs Walaize Vicy Mergs Marsnina Justy MiGhow andis Stein Defferson Co. Washington Co. Juaneta Genniga Good Murply Lake Co. Carla Lenhoff GURANSEE Kothy Moreland - Jell Juscarawas G. Champaign Co. Melenda Worthen Susanna Marlowe Fanklin July Maxwell