

*Minutes of the Meeting of the  
Consortium of County Law Library Resources Boards  
October 19, 2011, 2:00 p.m.  
Hyatt Regency Conference Hotel, Cincinnati, Ohio*

The Consortium of County Law Library Resources Boards held a meeting at 2:00 p.m. on October 19, 2011 at the Hyatt Regency Conference Hotel in Cincinnati, Ohio. The following Board Members attended in person: Judge Charles Schneider, Mary Jenkins, John Leutz, and Kathleen M. Sasala. Ken Kozlowski participated by telephone. Advisory Council members in attendance included Judge James A. Shriver, Keith Blough, Susan Boland, Galen Avery and George Baker. Dick Baker joined by telephone. Also in attendance were Executive Director Angela Baldree and Assistant Attorney General Jennifer Croskey. Twelve (12) county law librarians also attended in person, and at least two (2) participated by telephone.

Judge Schneider first called for approval of the August 4, 2011 Minutes. Hearing no objections, the Minutes stood as approved. Judge Schneider then announced that Mary Jenkins will be leaving the Hamilton County Law Library and thus the Consortium Board. He commended her for her service and thanked her for her participation as a Board member.

Judge Schneider then asked Angela Baldree for an update on her 2011-2012 goals. She advised that she has already visited six (6) county law libraries (hereinafter also referred to as "CLLRBs") and has plans to visit four (4) more very soon. She has taken pictures of the libraries during very productive visits that often included meeting some local board members and commissioners. She has email addresses for almost all of the CLLRBs, but she has run into a glitch with the proposed Consortium web site because DAS has told her that the Consortium is not a state agency for which DAS can provide a web site. Judge Schneider stated that the Board should address this with DAS now, whether it has to pay DAS or not. In the interim, Ms. Baldree will continue to use the Task Force web site and would like suggestions for an eventual, new domain name.

Ms. Baldree raised the issue of statutory enforcement of CLLRB pre-approval of county legal resource purchases. In response, Mrs. Croskey stated that she proposed it to her office, which may have to perform a cost-benefit analysis. Judge Schneider indicated that compliance is currently voluntary and that librarians should not have to track down agencies that purchase legal materials. Monica Overly from Union County stated that she received an 11<sup>th</sup> hour request from one agency for approval, and Ann Capozzi from Stark County indicated that her Board instructed her to send out a letter detailing the statutory requirements with a blanket denial for the agencies to use in their acquisitions.

Discussion next turned to recent Attorney General Opinions 2011-024 (Delaware County Prosecutor) and 2011-036 (Carroll County Prosecutor). Judge Schneider indicated that No. 2011-036 seemed straightforward in stating that a CLLRB cannot donate money to its local Recorder's

office. However, Judy Maxwell from Delaware County indicated that even though Opinion No. 2011-024 only prohibits a CLLRB appointee from the local Public Defender's office from voting on legal resource purchase requests from the local Prosecutor's office, her CLLRB has tabled action on all requests by any county agency for the purchase of legal resources due to potential conflicts of interests. Discussion ensued about possible solutions to this problem, including blanket denials of all requests, development of a conflict of interest policy, recognition of the difference between actual and potential conflicts, and potential Consortium action to request another opinion. When the Consortium declined to seek another opinion, Judge Schneider indicated that he would write the Delaware CLLRB a letter.

Ms. Baldree then presented a proposed Consortium deal from EBSCO for its new Legal Information Reference Center. The plan offers a single license per library for onsite and remote access to multiple, simultaneous users, with the possibility of a single bill to the Consortium and reduced pricing depending on how many CLLRBs voluntarily decide to subscribe by 1/13/2012. Upon motion of Mary Jenkins, seconded by Ms. Sasala, the Consortium Board unanimously voted to give Ms. Baldree authority to move forward with EBSCO, including the authority to sign a contract with EBSCO on behalf of all subscribing CLLRBs. Ms. Baldree indicated that she will get an email out to all CLLRBs with information on pricing and the possibility of free demonstrations of the product.

Discussion then turned to proposed Consortium pricing from Matthew Bender/Lexis and West. Both vendors agreed to 35% discounts for one (1) year on a minimum of five (5) titles and shipping directly to the CLLRBs. These discounts could also be passed on to all county agencies at their own costs, but only on titles the Consortium actually buys. Lexis, but not West, would allow current CLLRB subscribers to cancel any titles which the Consortium purchases for them. Although John Leutz raised the issue of purchasing sets of the Ohio Revised Code, virtually everyone present from the Board and audience preferred purchasing books over the Code. Upon motion of Mary Jenkins, seconded by John Leutz, the Consortium Board unanimously voted to give Ms. Baldree authority to purchase the most popular Matthew Bender titles for CLLRBs in a total amount not to exceed \$100,000.00. Ms. Baldree stated that she would confer with both Mary Jenkins and Kathleen M. Sasala on which titles to purchase, and they will avoid books that are merely statutory compilations. Although the question was raised about whether to buy books for the 14 CLLRBs that have not paid their dues, the consensus was that the Consortium would do so. Judge Schneider then suggested that Ms. Baldree try to coordinate and consolidate all additional agency purchases at the discounted pricing.

Mary Jenkins then summarized the Grant Committee Report and its proposal to create four (4) categories of grants for CLLRBs who have paid their 2% dues to the Consortium. A total of \$50,000.00 will be awarded, but projects may not be able to be fully funded depending on how many grant proposals the Consortium receives and how many recipients receive an award. Upon inquiry by Ms. Sasala, Mary Jenkins clarified, and it was agreed, that human resource costs were a permissible use of grant funding. Ms. Sasala also recommended moving the grant application deadline back a bit since her county, as an example, must pre-approve all grant proposals. Upon

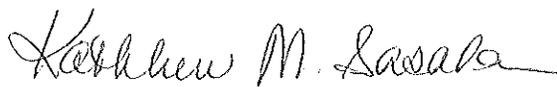
motion of Mary Jenkins, seconded by John Leutz, the Consortium Board then unanimously voted to approve the Grant Opportunities document with amendments to moved the deadlines for submission of proposals to February 28, 2012 and notification of awards to March 31, 2012. NB: A comment was made that some CLLRBs may already be in discussions about forming a multi-county CLLRB.

Ms. Baldree then indicated that the ILL Committee met to discuss issues and problems related to the current ILL system being operated by the Ohio Law Library Consortium, including circulation of requests to all 88 county law libraries, multiple replies to the same request, and a clearinghouse for all requests. Some of these issues may be resolved through ongoing discussions with the ORALL-C listserv administrator. Discussion then ensued about the new ORALL listserv policies for transmittal of vendor documents. The recommendation was made not to send anything via the ORALL-C list unless the sender created it, owns it, or holds the copyright.

Finally, upon motion of Mary Jenkins, seconded by John Leutz, the Consortium Board unanimously approved the proposed Schedule of Records Retention and Disposal.

The meeting was adjourned at 3:45 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathleen M. Sasala".

Kathleen M. Sasala, Esq., Secretary