

**Minutes of the Meeting of the  
Consortium of County Law Library Resources Board  
September 26, 2012  
Ohio Supreme Court Law Library**

The Consortium of County Law Library Resources Board (hereinafter "Consortium") held a meeting at 11 a.m. on September 26, 2012 at the Ohio Supreme Court Law Library in Columbus, Ohio. The following Board Members were in attendance: Judge Charles Schneider, John Leutz, Ken Kozlowski and George Baker. Representing the Advisory Council in via telephone were Susan Boland, Keith Blough Judge James A. Shriver, Jan Ryan Babbit and Galen Avery. Also in attendance Executive Director Angela Baldree, Assistant Attorney General Jennifer Croskey and Associate Assistant Attorney General Angela M. Sullivan. Guests included Monica Overly from the Union County Law Library and several county law librarians via the telephone.

Judge Schneider began the meeting at 11:00 a.m. and called for approval of the June 28, 2012 Minutes. Upon motion of Ken Kozlowski, seconded by George Baker, the Minutes were unanimously approved by the board.

Angela Baldree provided the financial report covering June and July, 2012. She indicated that only three (3) counties had not paid their 2% dues to the Consortium for 2011 (as based on 2010 revenue). Six (6) counties 2% dues were still outstanding for 2012 (as based on 2011 revenue). She also presented a comparison between dues received in 2011 and 2012. The net result is a reduction by 3.27% for 2012. The Consortium currently has a balance of \$423,452.72. Upon motion of Ken Kozlowski, seconded by George Baker, the financial report was unanimously approved by the board.

Angela Baldree then presented a projected budget for 2014 and 2015 for approval. After discussion it was decided that grants awarded should not cause the Consortium to spend more than actual revenues. It was decided to cap the grant allowance at \$80,000.00 Upon motion of John Leutz, seconded by Ken Kozlowski, the proposed budget was unanimously approved by the board.

The next order of business was the implementation of the grants. John Leutz recommended the grants be capped at \$7,500.00 as opposed to \$10,000.00 to allow additional libraries to participate. Jan Babbit, Advisory Council, agreed to help with the grant proposals.

Angela Baldree then opened for discussion the procedures for effecting an additional grant for the County Law Libraries of 33% of their 2012 contributions. The total amount of these grants would be \$100,925.48. After discussion it was decided that each county that wished to participate in the grant would sign a Proposal for Grant Letter and return it to the Executive Director. This amount would be withheld from their 2013 payment to the Consortium. Assistant Attorney General Jennifer Croskey advised that a notice should also to be sent to each county auditor/treasurer informing them of the grant. Upon motion of Ken Kozlowski, seconded by John Leutz, the proposed grants were unanimously approved by the board.

Angela Baldree next introduced a proposal from Library World for achieving the Consortium's statutory duty to catalog the holdings of all Ohio County Law Libraries. It was announced that Library World had made a one year offer at no cost for 88 licenses. After the first year any County Law Library that wished to continue participating would get the discount price of \$350.00 per year. The Consortium will also use a grant to facilitate the uploading process of the library catalog information. A Memorandum of Understanding would be prepared similar to the one used to retain the services of Ms. Baldree. After discussion and upon a motion of George Baker, seconded by John Leutz, the proposal from Library World was accepted and the grants were unanimously approved by the board.

The next order of business was the Hein-On Line Proposal. Ms. Baldree passed out a flat price quote for all new accounts for Hein-On Line. The price varied depending on the county population. Hein would bill the County Law Library directly and not the Consortium. Mary Jenkins, Hamilton County Law Library, inquired as to the possibility of existing Hein customers receiving the discounted rates in 2013 and beyond. Ms. Baldree said she would check to see if that was possible. This topic would be continued for further discussion.

Angela Baldree then presented the Lexis Online proposal. Lexis offered Patron Access plan for 88 to 108 terminals at annual cost of \$385.00 per terminal. This would require a three year commitment with a 3% increase each year. This would be billed to the Consortium directly. After discussion it was decided not to go forward at this time with the Lexis Online proposal. Ms. Baldree stated that West Publishing would not be submitting a proposal for Westlaw Patron Access until after they saw the results for the handbook bids.

Angela Baldree then submitted bids for handbooks from both Lexis and West. Lexis bid contained a total of 21 titles. If 5 titles are purchased for all 88 counties the discount would be 30%. More than 5 titles and the discount would be 35%. West submitted a proposed bid containing 10 titles. The discount for a purchase for all 88 counties would be 30% on 1-3 titles, 40% from 4-8 and 50% on 9-10. After lengthy discussion it was decided to accept the bid for 18 titles from Lexis. The titles of Anderson's Ohio Securities Law and Practice Handbook, Anderson's Ohio School Finance Manual and Anderson's Ohio School Law Manual would not be purchased. Upon motion of John Leutz, seconded by Ken Kozlowski, the proposed purchase of the Lexis handbooks (minus the three titles) was unanimously approved by the board.

On the final order of business Assistant Attorney General Jennifer Croskey discussed the Library World purchase and the amount expended for assistance in uploading the data. She stated that there should be a fixed maximum amount for the Memorandum of Understanding.

Respectfully Submitted,

George Baker, Vice-Chair

